Clear Form

Capital Construction Field Coordinator Guide

Latest Revision Date: 8/22/2019

PEOPLES GAS
NATURAL GAS DELIVERY

Project Details

Project Name	
BCA Number	
Main IO Number	
Service IO Number	
Contractor/Contact #	
Construction Project Manager/Contact #	
Field Coordinator/Contact #	
Safety Consultant/Contact #	
Engineering Supervisor/Contact #	
Date Project Guide Completed	

Construction Work Package	Check		Check		Comments
Issued for Construction Drawings		Yes		No	
CDOT Permits		Yes		No	
IDOT Permits		Yes		No	
Project Mark & Bar'd		Yes		No	
Service Tie-Over List		Yes		No	
Marking Sheets		Yes		No	
Bill of Materials		Yes		No	
Soil Characterization (Clean/Contaminated/Split)		Yes		No	
Unit Pricing List		Yes		No	
Change Order Required Prior to Work		Yes		No	
Work in Proximity to Vault		Yes		No	
Shutdown Procedure Required		Yes		No	
Easement Required		Yes		No	
Railroad/CTA Right of Entry		Yes		No	
Other (Please Explain):		Yes		No	

OUC/CDWM Requirements	Check		Check		Location
Water Resident Engineer Required		Yes		No	
Type II Water Support Required		Yes		No	
DB Main Install-Water Service Pothole Pictures		Yes		No	
Memorandum of Understanding (MOU)		Yes		No	
Tree Removal/Arborist Required		Yes		No	
HV Comed Lines		Yes		No	
Other (Please Explain):		Yes		No	

Plastic Main Installation	Check		Check		Comments
Direction Bore Method		Yes		No	
Open Cut Method		Yes		No	
Insertion Method		Yes		No	
Jack & Bore Method		Yes		No	

Steel Main Installation	Check		Check		Comments
Open Cut Method		Yes		No	
Jack & Bore Method		Yes		No	
Corrosion Control		Yes		No	

Service Installation	Check		Check		Comments
Direction Bore Method		Yes		No	
Open Cut Method		Yes		No	
Kill & Drill		Yes		No	
Insertion Method		Yes		No	

Retirement	Check		Check	
Main Abandonment		Yes		No
Vault Abandonment		Yes		No
Valve Abandonment		Yes		No

Documentation Requirements	Check		Check		Comments
Signed UPL or T&M from Contractor		Yes		No	
Facility Protection Checklist		Yes		No	
Environmental Checklist		Yes		No	
Dry Soil Tickets/Manifests		Yes		No	
Pressure Test Form/Chart - Main		Yes		No	
Damage Prevention 920 Form - Main		Yes		No	
Pressure Test Webform/Chart - Service		Yes		No	
Damage Prevention 920 Form - Service		Yes		No	
Distribution As-Built Checklist		Yes		No	
Other (Please Explain):		Yes		No	

General Statements

STOP WORK immediately, without fear of reprisal, when convinced that a situation places you, coworkers, the public or environment in danger
PPE is required of all personnel (including contractor crews) when on the jobsite: Hard Hat, Safety Glasses, Safety Vest, Safety Shoes with Impact Resistant Toes
Jobsite must be clean and free of debris and provide traffic and pedestrian protection

Plastic Main Installation

Relative TEG Procedures: TEG 300 Plastic Joining, TEG 420 Mains-Plastic, TEG 920 Trenchless Technologies, WEC-CR-103 Pressure Testing CR 2 Depth of Cover Requirements, CR 3 Minimum Bend Radius of Plastic Pipe
Relative Work Practices: 2019 Thrust Blocks & Bracing, 2311 How to Read Print Line on Performance Pipe, 2319 Identifying Hydrocarbon Permeation in PE Pipe, 2506 Surface Prep for Mech Joining, 3817-PGL Pressure Testing Supporting Information, 4550 Electronic Marking Installation
Relative Legacy Procedures: Gen Order 0105 Pre-Installation Inspection of Materials, Gen Order 0106 Scratch Depth Tool Procedure, Gen Order 6.000 Excavation & Shoring, Gen Order 6.100 Horizontal Directional Drilling, Gen Order 6300 Excavating Near Other Utilities, Gen Order 6500 Installation of Underground Facilities, Gen Order 7009 Backfilling & Compacting Openings, Gen Order 7010 Locate(Tracer) Wire Installation, MWO 9501 Coilpipe Trailer Order, MWO9510 Inserting PE into Retired Main

Steel Main Installation

Relative TEG Procedures: TEG 310 Welding General Requirements, TEG 311 Welding Processes, TEG 313 In-Service Welding, TEG 314 Nondestructive Testing of Welds, TEG 315 NDT-Standards of Acceptability, TEG 316 Weld Repair and Removal of Defects, TEG 319 Destructive Testing of Welds, TEG 320 Welding-Business Unit Requirements, WEC-CR-103 Pressure Testing, CR 2 Depth of Cover Requirements
Relative Work Practices: 2019 Thrust Blocks & Bracing, 3817 Pressure Testing Supporting Information, 2610 Jeeping
Relative Legacy Procedures: Gen Order 0105 Pre-Installation Inspection of Materials, Gen Order 4000 Gas Welding, Gen Order 6000 Excavation and Trenching Requirements, Gen Order 6300 Excavating Near Other Utilities, Gen Order 6500 Installation of Underground Facilities, Gen Order 7009 Backfilling & Compacting Openings, MWO 9400 Steel Main Installation

Service Installation

Relative TEG Procedures: TEG 300 Plastic Joining, TEG 520 Services-Plastic, TEG 920 Trenchless Technologies, WEC-CR-103 Pressure Testing, CR 2 Depth of Cover Requirements, CR 3 Minimum Bend Radius of Plastic Pipe
Relative Work Practices: 2311 How to Read Print Line of Performance Pipe,2319 Identifying Hydrocarbon Permeation in PE Pipe, 2506 Surface Prep for Mech Joining, 3505 Excess Flow & Curb Valve Installation Guidelines, 3817-PGL Pressure Testing Supporting Information, 4550 Electronic Marking Installation
Relative Legacy Procedures: Serv1000 Service Pipes Installation and Renewal, Serv1100 LP and MP Service Pipe Valve, Serv3100 Installation MP Services, GO 7003 Securing Service, GO 7010 Locate Wire Installation

Retirement Procedures

Relative TEG Procedures: TEG 1050 Facility Deactivation and Abandonment
Relative Work Practices: 2019 Thrust Blocks and Bracing, 2280 Verifying Main Abandonment, 2281 Low Pressure Service Cut-Offs, 4700 Bag & Stopper Installation
Relative Legacy Procedures: MW1001 Cast Iron Pipe Data, GO 120 Lockout Tagout, MWO Shutdown Tie-in Mains

Corrosion Control

Relative Legacy Procedures: Corr8100 Coating Material, Corr8103 Coating Procedure, Corr8110 Test Station & Anode Installation, Corr8115 Rectifier Installation, Corr 8127 Buried Line Rail Use, Corr8137 Pipe Inspection